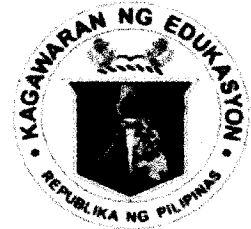


Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region X-Northern Mindanao
DIVISION OF CAGAYAN DE ORO
 Fr. William Masterson Road
 Upper Balulang, Cagayan de Oro City



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DEP ED-DIVISION OF CAGAYAN DE ORO CITY
 CAGAYAN DE ORO CITY
RELEASED
 April 3, 2019
 DATE: ~~APR 05 2019~~
 BY: _____

Division Memorandum
 No. ___ s. 2019

DIVISION CHECKING OF SCHOOL FORMS

To: Chief, Curriculum Implementation Division
 Chief, Schools Governance and Operations Division
 CID Personnel
 SGOD Personnel
 Elementary and Secondary School Heads
 Public Elementary and Secondary School Heads
 This Division

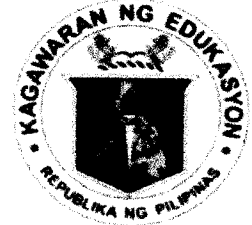
1. In consonance with the principles of accountability, accuracy, efficiency and reliability of data, and in compliance to D.O. No. 11, s. 2018, Guidelines on the Preparation and Checking of School Forms, you are hereby directed to conduct the Division Checking of School Forms on April 11- 12, 2019 at Carmen National High School, Carmen, Cagayan de Oro City.
2. All schools are directed to submit on or before April 10, 2019 the following documents to their respective Public Schools District Supervisors.
 - a) LIS generated SF-1, SF-2, SF- 4 (March 2019), SF – 5 and SF – 6
 - b) SF – 9, SF – 10 (Form 137)
 - c) ECCD Checklist/Completion Certificate
3. The checking of forms will be done simultaneously by all districts with the following groups:

District	PSDS	CID	SGOD	Select School Head
East I	Mrs. Anita Gomez	Dr. Joel Potane	Mr. Eulogio Suaner	Ms. Ma. Del Magallano Mr. Elizer Teruel
East II	Mrs. Cynthia Yañez	Dr. Eduardo Cartel	Dr. Jean Loquillano	Mrs. Annabelle Lariba Dr. Rosanna Ubalde
Central	Mrs. Anita Gochuco	Mr. Ray Maghuyop	Dr. Mark John Gabule	Mr. Tito Yongao Mrs. Alma Shiela Alorro
West I	Mrs. Milagros Recamadas	Dr. Sol Acheron	Dr. Derroid Marl Aves	Mrs. Melba Omandam Mrs. Evelyn Sumanda

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West II	Dr. Shirley Merida	Dr. Jean Macasero	Mrs. Eleanor Rollan	Mrs. Naomi Tocmohan Mrs. Emily Tabamo
North I	Dr. Margie Andrade	Mr. Juan Mingo	Mr. Jimboy Eugenio	Ms. Censusa Abuel Mrs. Maribeth Auman
North II	Mr. Porferio Padinit Jr.	Dr. Jerry Roble	Dr. Raul Dechosa	Dr. Paraida Urangot Mr. Rolando Auman
South	Dr. Marife Ramos	Dr. January Valenzona	Mr. Jairus Gochuco	Mrs. Rosemarie Dullente Mr. Marion Francis Serifa
Southwest I	Mr. Romeo Tambeling	Mr. Romeo Aclo	Engr. Rodolfo Bayeta	Dr. Marichelle Saga Dr. Ma. Cristina Ganas
Southwest II	Dr. Jinky Arnejo	Dr. Janry Colonia	Mr. Ryan Blanco	Ms. Florence Galindo Mrs. Maurita Donasco

4. Wide dissemination of this Memorandum is desired.


JONATHAN S. DELA PEÑA, Ph.D., CESO V
Schools Division Superintendent

Encl.: As stated

Reference: DepEd Orders No.11, s. 2018 and 4, s. 2014

To be indicated in the Perpetual Index under the following subjects:

BASIC EDUCATION
DATA

FORMS
POLICY

CID/lcc

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